



**58th (1st Eastville) Bristol Scout Group
End of Year Report**

Charity Number: 308067

Group HQ Address:

Scout Resource Centre
Gadshill Road
Eastville
Bristol
BS5 6LJ

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Trustees' Annual Report

From (start date)

0	1	0	4	2	3
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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name

58TH (1ST EASTVILLE) BRISTOL SCOUT GROUP																																																											
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Other names the charity is known by

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Registered charity number (if any)

3	0	8	0	6	7
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HQ registration number

2	5	8	4	3			
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Charity's principal address

Scout Resource Centre Gadhill Road Eastville, Bristol BS5 6LJ																																																											
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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Emma Gibbard	Chair	until July 2023
2	Jason Lawrence	Chair	from July 2023
3	Timothy Grimshaw	Trustee Board Member	
4	Alice Haines	Trustee Board Member (Parent Rep)	
5	Fiona Burrow	Secretary	
6	Robert Miles	Assistant Group Scout Leader	
7	Simon Peck	Group Scout Leader	
8	Nicola Finn	Treasurer	
9	Dr Joanna Sherratt	Trustee Board Member (Parent Rep)	

Section B Structure, governance and management

Type of governing document (e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Trustee Board consists of the Chair, Treasurer, and 6 Trustees and meets every 3 months.

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control (Specimen 1) The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income. The Group is primarily reliant upon income from subscriptions and hall hire. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions and/or hall hire to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation, or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control (Specimen 2) The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include a comprehensive insurance policies to ensure that insurable risks are covered.</p>
Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p>

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Green Strategy to encourage natural habitat agreed and native hedgerows ordered
- Relationship created and developed with Italian Scout Group
- Improvements to Scout Hut including replacement windows and blinds, toilet refurbishment, and fence upgrade
- A number of successful events, camps, and activities for our Group

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £20,000.

The Group held reserves of £22,524 against this at year end. This is slightly above the level required for operating expenses.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Not applicable.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy (Specimen 1)

The Group's Income and Expenditure balance means it does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section
F**

**Other Optional
Information**

Plans for future periods (details of any significant activities planned to achieve them)

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Section G	Declarati on
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Simon Peck	Jason Lawrence						
Full name(s)	Simon Peck	Jason Lawrence						
Position (e.g. Secretary, Chair)	Group Scout Leader	Chair						
Date	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">1</td> <td style="width: 20px; text-align: center;">6</td> <td style="width: 20px; text-align: center;">0</td> <td style="width: 20px; text-align: center;">6</td> <td style="width: 20px; text-align: center;">2</td> <td style="width: 20px; text-align: center;">4</td> </tr> </table>		1	6	0	6	2	4
1	6	0	6	2	4			

Independent Examination Report

Report to the trustees

58TH (1ST EASTVILLE) BRISTOL SCOUT GROUP

On accounts for the year ended

31/03/2024

Charity no

308067

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

01/07/2024

Name:

Eleanor Mackereth

Relevant professional qualification(s) or body (if any):

ICAEW ACA Chartered Accountant

Treasurer's Report (Receipts / Payments)

All receipts and payments are unrestricted funds

58 th BRISTOL (1 st EASTVILLE) SCOUT GROUP OVERVIEW FINANCIAL REPORT 2023/24 Charity Number: 308067			
Income		Expenditure	
Beavers	£1,646.96	Beavers	£1,152.77
Cubs	£2,792.92	Cubs	£3,038.54
Scouts	£4,486.62	Scouts	£5,054.72
Group	£20,027.17	Group	£33,445.01
TOTAL	£28,953.67	TOTAL	£42,691.04

58 th BRISTOL (1 st EASTVILLE) SCOUT GROUP OVERVIEW FINANCIAL REPORT 2023/24 Charity Number: 308067	
Section Balances as at 31/03/2024	
Beavers	£1,621.30
Cubs	£473.18
Scouts	£344.76
Group	£20,085.15
Total in Group Account as at 31/03/2024	£22,524.39

GROUP FINANCIAL REPORT 31/03/2024			
Income		Expenditure	
CDA Closure	£2,409.17	Admin	£84.19
Garage Donation	£500.00	AGM	£118.91
Hall Hire	£17,118.00	Badges / Scarves	£187.95
		Blinds	£402.62
		Brandon Trust	£495.00
		Business Rates	£657.94
		Camping Equipment	£86.65
		Cleaning / Maintenance	£1,513.39
		Fencing	£9,492.36
		Fire Risk Assessment	£545.00
		Gardening	£44.00
		Hall Hire	£1,473.95
		Insurance	£1,709.35
		OSM	£35.78
		Toilets	£3,745.31
		Utilities	£6,240.61
		Website	£36.00
		Windows	£6,576.00
Total:	£20,027.17	Total:	£33,445.01
Surplus/Deficit		-£13,417.84	
Balance Carried Forward from FY 22/23		£33,502.99	
Balance Carried Forward into FY 24/25		£20,085.15	

Group Statement of Assets and Liabilities

Group Name: 58th Bristol Scout Group

Group HQ Address: Scout Resource Centre
Gadshill Road
Eastville
Bristol
BS5 6LJ

Date Asset Register completed: 31/03/2024

Approved by GSL (name):					Simon Peck				
Date:	16	06	24	Signature:	Simon Peck				

Approved by Chairperson (name):					Jason Lawrence				
Date:	16	06	24	Signature:	Jason Lawrence				

Next Review due by: 31/03/2025

Register of assets
Cash at bank

Cash at bank as at 31 March 2024	£22,524
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Tangible fixed assets

Description	Quantity	Replacement Value	Date Sold or Disposed of
Bank Balance as at 31/03/2024	N/A	£22,524.39	N/A
Scout Hut Building	1	£424,115.00	N/A
Camping Tents	13	£2,925	N/A
Gazebos	2	£1,000	N/A
Camping Tables	8	£480	N/A
Camping Chairs	24	£1,200	N/A
Cool boxes	2	£200	N/A
Gas grill hob	4	£320	N/A
Camping Equipment	Multiple	£600	N/A
Cutlery and Crockery	Multiple	£200	N/A
Cooking Equipment	Multiple	£300	N/A
Water Butts	2	£120	N/A
Tools and Maintenance Equipment	Multiple	£250	N/A
Hall Chairs	60	£1,000	N/A
Hall Tables	20	£1,500	N/A
Equipment used during weekly meetings	Multiple	£400	N/A
Uniform and badges stock	Multiple	£200	N/A
DVD Projector	1	£330	N/A
Lawnmower	1	£275	N/A
Arts and Craft Supplies	Multiple	£200	N/A

Long term commitments / liabilities

Description	Estimated cost	When?
Replacement heating system	£10,000	FY 2025/26